

UNITED STATES DEPARTMENT OF THE INTERIOR
NATIONAL PARK SERVICE

COMPENDIUM

APPENDIX D

MANAGEMENT DIRECTIVE NO. 14

SMOKING POLICY

Big Bend National Park

Rio Grande Wild and Scenic River

2005



IN REPLY REFER TO:

United States Department of the Interior



NATIONAL PARK SERVICE

Big Bend National Park

Rio Grande Wild and Scenic River

P.O. Box 129

Big Bend National Park, Texas 79834-0129

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December 2, 1996

MANAGEMENT DIRECTIVE NO. 14

Subject: Smoking Policy

INTRODUCTION/LEGISLATION

This policy is updated to address smoking in all public use and government buildings, shared government quarters, and government vehicles in Big Bend National Park. This policy shall apply during and before/after work hours unless an exception is otherwise mentioned in this document. This policy shall apply to all Big Bend employees, volunteers, contractors, and visitors within the Department of Interior occupied facilities and vehicles at all times.

Smoking is defined as the use of any lighted tobacco product.

Regulations and guidelines used to establish this policy include 36 CFR 2.21, 41 CFR 101-20.105.3, 310 DM 11.1, and GSA Bulletin FPMR 7-G-177. Considerations were given to the fact that Environmental Protection Agency has classified passive smoke as a Class A carcinogen, their strictest classification. The intent of this policy is to ensure that employees will be provided with appropriate smoking areas that are convenient and accessible, do not negatively impact worker productivity, and do not impinge on the health of those who do not smoke.

DESIGNATION OF FACILITIES

Non-designated Areas:

Smoking is prohibited in all concession dining and lobby areas, stores, offices, and shops so designated by "No Smoking" signs.

Offices, work areas, corridors, restrooms, and vehicle bays used for office functions within government buildings at Big Bend National Park are closed to smoking. Buildings will be marked with either "No Smoking" signs or with "No Smoking Except in

Designated Areas" signs when appropriate. Facilities are considered to be non-smoking areas unless they are designated as smoking areas by a sign.

No offices in Big Bend National Park are considered to be "private" offices. Even when occupied by a single individual, they must be available for free access for other employees when necessary to conduct government business.

Designated Smoking Areas:

1. Park Headquarters Building
 - a. central courtyard
 - b. any outdoor area not in conflict with this policy
2. Panther Junction Maintenance Facility
 - a. any outdoor area not in conflict with this policy
 - b. open vehicle bays not used for any office function
3. Panther Junction District Ranger Office
 - a. any outdoor area not in conflict with this policy
4. Rio Grande Village Maintenance Facility
 - a. covered ramada outside building
 - b. any outdoor area not in conflict with this policy
5. Rio Grande Village Visitor Center/Ranger Station
 - a. covered porch in front of building
 - b. any outdoor area not in conflict with this policy
6. Basin Visitor Center/Ranger Station
 - a. any outdoor area not in conflict with this policy
7. Persimmon Gap Visitor Center
 - a. any outdoor area not in conflict with this policy
8. Castolon Ranger Station
 - a. covered porch on west side of building
 - b. any outdoor area not in conflict with this policy
9. Castolon Maintenance Area
 - a. covered ramada outside building
 - b. any outdoor area not in conflict with this policy
10. Government Vehicles
 - a. GSA Regional Bulletin FPMR 7-G-177 prohibits the use of tobacco products in GSA fleet vehicles.
 - b. Big Bend National Park prohibits the use of tobacco products in any GSA or Department-maintained vehicle.
11. Shared Government Quarters
 - a. every effort will be made to match smokers with smokers

and non-smokers with non-smokers. In the rare event that this cannot be done, smokers will be allowed to smoke only in their private bedrooms with the door closed.

GENERAL PROVISIONS

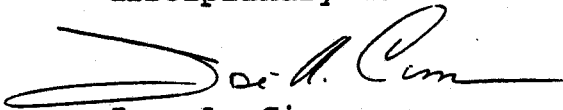
Employees and visitors will not be allowed to walk through non-smoking work areas while smoking or carrying lighted tobacco products.

Smokers should not request permission to smoke of non-smokers when in areas or circumstances in which smoking is not allowed under this policy.

Smoking receptacles will be provided within all designated smoking areas.

ENFORCEMENT OF POLICY

Employees who believe that smoking regulations are being violated should report such violations to their immediate supervisor, or, in the case of a supervisor violating the policy, to the next supervisory level. Resolution responsibility will be through informal procedures at the lowest supervisory level possible. Initial violations should be handled by verbal counseling. Recurring violations will subject employees to progressive disciplinary measures.



Jose A. Cisneros
Superintendent

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